

1300 National Drive, Suite 173
Sacramento, CA 95834

Telephone: 916-419-7591
Fax: 916-419-7596
E-Mail: CCoA@cco.ca.gov
Web Site: www.CalAging.org



Executive Director
Sandra Fitzpatrick

AGENDA
NEW COMMISSIONER ORIENTATION
Tuesday, November 15, 2005
Hyatt Regency, Irvine, CA

- I. Introductions and Interest in Serving on the Commission
- II. Statutory Role of the Commission
 - A. Older Californians Act (AB 2800, Chaptered 1996) 1
 - B. Older Americans Act (1965)
 - C. Review of Legislative References to the CCoA 5
- III. Aging Network Description
 - A. National Level..... 10
 - B. State Level..... 12
 - C. Local Level 14
 - D. AAA Map 15
- IV. Relationship of Commission with Other State Entities
 - A. California Department of Aging (CDA)
 - B. California Senior Legislature (CSL)
 - C. Triple-A Council of California (TACC)
- V. Commission on Aging Overview
 - A. Overall Relationships..... 16
 - B. Organizational Chart and Personnel..... 17
 - C. Financial Picture (Timeset 2:00) 18
 - 1. CCoA – Federal Funds
 - 2. CSL – California Fund for Senior Citizens
 - 3. TACC – California Senior Special Fund
 - D. California Foundation on Aging
 - E. Location – Facility Management
 - F. Website (CCoA bios)
 - G. Historical Perspective 24
 - H. Bylaws 26

(Over)

VI. Commissioners' Roles and Responsibilities

A. Review Handout	33
B. Linkage with AAA Advisory Councils	
C. Committee Participation	
D. Meetings with Elected Offices	
E. Reports Back to Appointing body	
F. Using the Commission Title	
G. Communication	
H. Meeting Protocol (Seating, no Proxy Voting)	
I. Participation in Elections.....	36
J. Policy on Written/Spoken Presentations.....	39

VII. Current Work of the Commission

- A. Operational Plan
- B. White House Conference on Aging
- C. Field Hearings
- D. Member Appointments
- E. SB 910 Follow up and Monitoring (Separate Handout for New Commissioners)

VIII. Housekeeping

- A. Updated Roster
- B. Travel Reimbursement Requirements
- C. Travel Expense Claim Completion and Turnaround Time
- D. Hotel Tax Waiver
- E. Attendance at Non-Commission Meetings
- F. Travel Agency
- G. Updated Manual
- H. Form 700 Economic Interest Section

IX. Commissioners Questions